Office of Congresswoman Madeleine Z. Bordallo

Application for a Congressional Nomination to the U.S. Service Academies

Please Return to:
Congresswoman Madeleine Z. Bordallo
120 Father Duenas Avenue, Suite 107
Hagåtña, Guam 96910

Phone: (671) 477-4272
www.bordallo.house.gov
Dear Candidate,

Thank you for your interest in obtaining a Congressional nomination from my office. Each year, Members of Congress have the unique opportunity to nominate outstanding young men and women from their Congressional Districts to the United States Service Academies.

The Academies have a longstanding tradition of grooming the next generation of patriotic leaders and high-level military professionals. I wish you the best of luck in your pursuit of this legacy of duty and honor.

If you have any questions about the nomination process, or if you need any help in completing this application, I encourage you to contact my Guam District Office at (671) 477-4272. You may also email my District Director, Andrew Tenorio, at andrew.tenorio@mail.house.gov. My office is here to help you through any difficulties you may encounter.

Again, good luck as you begin your application to a U.S. Service Academy.

Sincerely,

[Signature]

MADELEINE Z. BORDALLO
Member of Congress
The Nomination and Appointment Process

In order to be considered for appointment to a U.S. Service Academy, you must obtain a nomination from an authorized source. The Vice President of the United States, United States Senators, and Members of the U.S. House of Representatives may nominate applicants who meet the eligibility requirements established by law. An application for a nomination from an authorized source is separate from the application you must open with the Service Academy you wish to attend. The application to attend a Service Academy includes:

1) Application for a nomination from Congresswoman Bordallo
2) Application to each Service Academy the nominee wishes to attend

Congresswoman Bordallo may nominate individuals to the United States Air Force Academy in Colorado Springs, CO; the United States Military Academy in West Point, NY; the United States Naval Academy in Annapolis, MD; and United States Merchant Marine Academy in Kings Point, NY. Under the competitive nomination process, the Academy itself makes the final selection for appointment; a nomination does not guarantee appointment.

This application only requests a nomination from Congresswoman Madeleine Z. Bordallo. In addition to submitting this application for Congressional nomination, you must also open an online application directly with the Academy or Academies you wish to attend. **It is important to start this process early.** Staff at our District Office is available to provide advice and help you through the nomination process. If you have any questions, please contact the Guam District Office at 477-4272. We are happy to provide assistance to those seeking to attend a Service Academy.
Eligibility Requirements
Keep this page for your records

Age: You must be at least 17 years of age, or will not have attained 23 years of age on July 1 of the year of entry into the Academy.

Citizenship: You must be a citizen of the United States.

Marital Status: You must be unmarried, not pregnant, and have no legal obligation to support a child or dependent.

Residency: You must be a legal resident of Guam.

NOTE: If your parents are temporarily stationed at one of the military bases on Guam, but maintain legal residence in another state, you are not eligible for a nomination from Congresswoman Bordallo. You may seek a nomination from the Member of Congress representing your home district or another authorized source. If you have any questions regarding your residency eligibility, please contact the Guam District Office at 477-4272.

Academic Standing: You should have good grades and good standardized test scores.

Medical Fitness: You must pass a qualifying medical examination with the Department of Defense Medical Review Board (DoDMRB).

Physical Fitness: You must pass a standard Physical Aptitude Examination to qualify for admission to an Academy. In addition, the Academies encourage candidates to participate in high school or club sports in their community.

If you have any questions regarding the eligibility requirements, or if there are extenuating circumstances which merit special attention, please contact the Guam District Office at (671) 477-4272
Application Schedule

Keep this page for your records

August to November  You should initiate contact with the Guam District Office and complete as much of the application as possible. You should arrange a meeting with District Office staff to answer any questions you have regarding the nomination process.

You should also open an online application with each Service Academy you will seek a nomination to attend. NOTE: The online application is separate from this application for Congressional nomination.

October to December  You will be scheduled an interview at Congresswoman Bordallo’s Guam District Office in Hagåtña. Off-island applicants will be scheduled an interview via phone. Interviews are scheduled on a rolling basis dependent on when you submit your application.

December 1  December 1 is the deadline to submit a completed Application for Congressional Nomination to Congresswoman Bordallo’s Guam District Office at 120 Father Duenas Avenue, Suite 107, Hagåtña, Guam 96910. Off-island applicants may submit applications electronically or via regular mail to the Guam District Office or the Washington, D.C. office.

January to February  Congresswoman Bordallo will evaluate applications and inform candidates who are successful at obtaining a Congressional nomination.

February to June  Service Academy Admissions Boards make selections for nominees who are offered appointments for admission.

If you have any questions regarding the application schedule, or if there are extenuating circumstances which merit special attention, please contact the Guam District Office at (671) 477-4272.
1. Letter Requesting a Congressional Nomination – Write a letter to Congresswoman Bordallo expressing your interest to attend a U.S. Service Academy and requesting a Congressional nomination from her office.

2. Application Form – Complete this Application for Congressional Nomination and attach a recent photograph in the space provided. This Application for Congressional Nomination is separate from applications candidates must submit online with each Academy directly.

3. Online Application – Open an online application with each Service Academy to which you are seeking a nomination. Submit all required documents as soon as possible. Online applications are separate from this Application for Congressional Nomination.

4. Essay – An essay of no less than 500 words must be submitted with this application. Please contact the Guam District Office at 477-4272 to obtain this year’s essay topic and specific instructions.

5. Standardized Test Scores – You should plan to take the SAT or ACT prior to December. However if you have not taken a standardized test prior to December, you will not be disqualified from consideration. You will be asked to self-report your highest SAT or ACT score on this application, if able. NOTE: If you are currently enrolled in an institution of higher education, you are exempt from this requirement.

6. Transcripts – You should include a copy of your official transcript obtained from your school.

7. Letters of Recommendation – Three letters of recommendation should be submitted with this application. One letter must be from your school principal, guidance counselor, or a teacher. One letter must be from a community leader who has worked directly with you (example: parish priest, Boy Scout troop leader, club advisor, sports coach, or employer). One letter may be from any person of your choosing.

8. Photo – You should include a recent photo with their completed application form. Photos may be secured by any means to this application form.

**APPLICATION DEADLINE:** You must submit a completed application packet, including transcripts and letters of recommendation, to Congresswoman Bordallo’s Guam District Office no later than December 1.

Congresswoman Madeleine Z. Bordallo  
120 Father Duenas Avenue, Suite 107  
Hagåtña, Guam 96910

A complete application packet consists of your letter requesting a nomination, this application, essay, SAT/ACT scores, official transcript, letters of recommendation, a recent photo, a signed Certification of Guam Residency form, and the signed Privacy Act Release form. If you have difficulties obtaining the required items or have trouble completing this application, please contact the Guam District Office at (671) 477-4272.

9. Interview – You will be contacted and scheduled an interview at Congresswoman Bordallo’s Guam District Office. Off-island applicants will be interviewed via phone.
APPLICATION FORM
CONGRESSIONAL NOMINATION TO A U.S. SERVICE ACADEMY
OFFICE OF CONGRESSWOMAN MADELEINE Z. BORDALLO

INSTRUCTIONS: The following information must be completed by the candidate seeking consideration for a Congressional Nomination to a U.S. Service Academy. This application is separate from the online application required by each Service Academy. By completing this application, you acknowledge that obtaining a Congressional nomination does not guarantee appointment to the Academy of your choice. Final decision of appointment will be made by each respective Academy.

Name: ____________________________________________________________________________________
   Last       First     Middle

Home Address: ___________________________________________________________________________

____________________________________________________________________________________

Mailing Address (if different from above): ___________________________________________________

____________________________________________________________________________________

Home Phone #: ____________________________     Mobile Phone #: ____________________________

Social Security Number: _____________________     Date of Birth: ________________     Age: _______

E-mail: ___________________________________     Place of Birth: _____________________________

Name of Parent/Guardian: _______________________________________________________________

Parent’s Work Phone #: ________________________    Parent’s Mobile Phone #: ________________________

Are you a U.S. Citizen? _____ Yes      _____ No     If not, please discuss this with the District Office.

Height: ___________________________ Weight: ___________________________ lbs.

Rank the Academies in the order of preference you wish to attend (1 is your highest preference). Only rank those Academies you wish to attend.

___ U.S. Air Force Academy         ___ U.S. Military Academy
___ U.S. Naval Academy            ___ U.S. Merchant Marine Academy

For the Academies you ranked above, indicate with an ‘X’ those you have opened an online application:

___ U.S. Air Force Academy         ___ U.S. Military Academy
___ U.S. Naval Academy            ___ U.S. Merchant Marine Academy
Name of High School: _________________________________________________________________________

Date of Graduation: ______________________ Counselor: _____________________________________

Grade Point Average: _____________________ Class Rank: ____________ Class Size: _______________

Are you participating in a JROTC program?   ___ Yes     ___ No

Standardized Test Scores:

SAT: Critical Reading: _________     Math: _________     Writing: _________

Composite: _________     Test Date: _________

ACT: Reading: _________     Math: _________     English: _________     Science: _________

Composite: _________     Test Date: _________

NOTE: The Service Academies will accept your highest standardized test scores. If you plan to retake the test, please inform the Guam District Office.

List high school sports you have participated in (you may use additional sheets if necessary):

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<th>Year(s)</th>
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List extra-curricular activities you have participated in (you may use additional sheets if necessary):

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List jobs you have held (you may use additional sheets if necessary):

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<th>Employer</th>
<th>Position</th>
<th>Dates Employed</th>
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Are you currently serving or have you ever served in the Armed Forces? ___ Yes     ___ No

If yes, list the branch and dates of service.

Branch: ______________________________________     Dates of Service: ______________________________

Military career field/rating/specialty/job: __________________________________________________________

ESSAY: You are required to write an essay of no less than 500 words and submit it with this application. Please contact the Guam District Office at (671) 477-4272 to obtain this year’s topic and specific instructions.

Candidate Certification:

I certify that the information contained in this application packet is true and correct to the best of my knowledge. I understand that by submitting this application, I am requesting to be nominated by Congresswoman Madeleine Z. Bordallo for appointment to a U.S. Service Academy. I further understand that I am required to open a separate online application with the Academy or Academies that I wish to attend.

Signature of Candidate ___________________________ Date ___________________________

Name of Candidate (Print) ___________________________
Attach a recent photo of any size to this page.
Privacy Act Release Form

I authorize the Office of Congresswoman Madeleine Z. Bordallo to make inquiries on my behalf and to obtain information pertinent to my application for a Congressional nomination to a U.S. Service Academy. This authorization will expire upon my appointment to a U.S. Service Academy or one year from the date of this Release Form, whichever is later.

_____________________________________   ___________________________
Signature of Candidate      Date

Name of Candidate (Print)

If the candidate is under 18 years of age, the candidate’s custodial parent or legal guardian must complete the following:

I authorize the Office of Congresswoman Madeleine Z. Bordallo to make inquiries on my son/daughter’s behalf and to obtain information pertinent to his/her application for a Congressional nomination to a U.S. Service Academy. This authorization will expire upon my son/daughter’s appointment to a U.S. Service Academy or one year from the date of this Release Form, whichever is later.

_____________________________________   ___________________________
Signature of Parent or Guardian     Date

Name of Parent of Guardian (Print)
Certification of Guam Residency

In order to obtain a Congressional nomination to a U.S. Service Academy from Congresswoman Madeleine Z. Bordallo, you must be a legal resident of Guam.

NOTE: If your parents are temporarily stationed at one of the military bases on Guam, but maintain legal residence in another state, you are not eligible for a nomination from Congresswoman Bordallo. You may seek a nomination from the Member of Congress representing your home district or from another authorized source.

For questions regarding your residency status, please contact the Guam District Office at (671) 477-4272.

The candidate must sign the following:

I certify that I am a legal resident of Guam.

_____________________________________   ___________________________
Signature of Candidate      Date

____________________________________
Name of Candidate (Print)

Your parent of guardian must sign the following:

I certify that I am a legal resident of Guam.

_____________________________________   ___________________________
Signature of Parent or Guardian     Date

____________________________________
Name of Parent of Guardian (Print)
Checklist
Keep this page for your records

1. _____ Letter to Congresswoman Bordallo Requesting a Nomination
2. _____ Completed Application Form
3. _____ Essay
4. _____ Signed Privacy Act Release Form
5. _____ Signed Certification of Guam Residency
6. _____ Open online application with Service Academy
7. _____ Recent Photo
8. _____ Standardized Test Scores*
9. _____ Official Transcripts
10. _____ Three Letters of recommendation

All above must be submitted by **December 1** to Congresswoman Bordallo’s Guam District Office

*Standardized test scores are not required if you are currently enrolled in an institution of higher education

If you have any questions regarding the nomination process or have any trouble completing this application, please contact the Guam District Office at (671) 477-4272. Our office will help you with any difficulties you many encounter.

U.S. Military Academy
Director of Admissions
Building 606 Thayer Road
West Point, NY, 10966
(845) 938-4011
www.usma.edu

U.S. Naval Academy
Admissions Office
117 Decatur Road
Annapolis, MD 21402
(410) 293-4361
www.usna.edu

U.S. Air Force Academy
HQ USAFA/RRS
2304 Cadet Drive, Suite 200
Colorado Springs, CO 80840
(719) 333-3070
www.usafa.af.mil

U.S. Merchant Marine Academy
Admissions Office
300 Steamboat Road
Kings Point, NY 11024
(800) 732-6267
www.usmma.edu

U.S. Coast Guard Academy
The U.S. Coast Guard Academy does not require a Congressional Nomination
(800) 883-8724
www.cga.edu