

# U.S. House of Representatives



Office of Congresswoman Madeleine Z. Bordallo

Application for a Congressional Nomination to the  
U.S. Service Academies

Please Return to:

Congresswoman Madeleine Z. Bordallo  
120 Father Duenas Avenue, Suite 107  
Hagåtña, Guam 96910

Phone: (671) 477-4272  
[www.bordallo.house.gov](http://www.bordallo.house.gov)

**MADELEINE Z. BORDALLO**  
GUAM

**ARMED SERVICES COMMITTEE**

RANKING MEMBER, SUBCOMMITTEE ON  
READINESS

SUBCOMMITTEE ON MILITARY PERSONNEL

**NATURAL RESOURCES COMMITTEE**

SUBCOMMITTEE ON FISHERIES, WILDLIFE,  
OCEANS, AND INSULAR AFFAIRS

SUBCOMMITTEE ON PUBLIC LANDS AND  
ENVIRONMENTAL REGULATION



**Congress of the United States**  
**House of Representatives**

**WASHINGTON, D.C. OFFICE:**  
2441 RAYBURN HOUSE OFFICE BUILDING  
WASHINGTON, DC 20515  
(202) 225-1188  
FAX: (202) 226-0341

**DISTRICT OFFICE:**  
120 FATHER DUENAS AVENUE  
SUITE 107  
HAGÁTÑA, GUAM 96910  
(671) 477-4272  
FAX: (671) 477-2587

<http://www.house.gov/bordallo>

Dear Candidate,

Thank you for your interest in obtaining a Congressional nomination from my office. Each year, Members of Congress have the unique opportunity to nominate outstanding young men and women from their Congressional Districts to the United States Service Academies.

The Academies have a longstanding tradition of grooming the next generation of patriotic leaders and high-level military professionals. I wish you the best of luck in your pursuit of this legacy of duty and honor.

If you have any questions about the nomination process, or if you need any help in completing this application, I encourage you to contact my Guam District Office at (671) 477-4272. You may also email my District Director, Andrew Tenorio, at [andrew.tenorio@mail.house.gov](mailto:andrew.tenorio@mail.house.gov). My office is here to help you through any difficulties you may encounter.

Again, good luck as you begin your application to a U.S. Service Academy.

Sincerely,

  
MADELEINE Z. BORDALLO  
Member of Congress

# The Nomination and Appointment Process

Keep this page for your records

In order to be considered for appointment to a U.S. Service Academy, you must obtain a nomination from an authorized source. The Vice President of the United States, United States Senators, and Members of the U.S. House of Representatives may nominate applicants who meet the eligibility requirements established by law. An application for a nomination from an authorized source is separate from the application you must open with the Service Academy you wish to attend. The application to attend a Service Academy includes:

- 1) Application for a nomination from Congresswoman Bordallo
- 2) Application to each Service Academy the nominee wishes to attend

Congresswoman Bordallo may nominate individuals to the United States Air Force Academy in Colorado Springs, CO; the United States Military Academy in West Point, NY; the United States Naval Academy in Annapolis, MD; and United States Merchant Marine Academy in Kings Point, NY. Under the competitive nomination process, the Academy itself makes the final selection for appointment; a nomination does not guarantee appointment.

This application only requests a nomination from Congresswoman Madeleine Z. Bordallo. In addition to submitting this application for Congressional nomination, you must also open an online application directly with the Academy or Academies you wish to attend. **It is important to start this process early.** Staff at our District Office is available to provide advice and help you through the nomination process. If you have any questions, please contact the Guam District Office at 477-4272. We are happy to provide assistance to those seeking to attend a Service Academy.

# Eligibility Requirements

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**Age:** You must be at least 17 years of age, or will not have attained 23 years of age on July 1 of the year of entry into the Academy.

**Citizenship:** You must be a citizen of the United States.

**Marital Status:** You must be unmarried, not pregnant, and have no legal obligation to support a child or dependent.

**Residency:** You must be a legal resident of Guam.

**NOTE:** If your parents are temporarily stationed at one of the military bases on Guam, but maintain legal residence in another state, you are not eligible for a nomination from Congresswoman Bordallo. You may seek a nomination from the Member of Congress representing your home district or another authorized source. If you have any questions regarding your residency eligibility, please contact the Guam District Office at 477-4272.

**Academic Standing:** You should have good grades and good standardized test scores.

**Medical Fitness:** You must pass a qualifying medical examination with the Department of Defense Medical Review Board (DoDMRB).

**Physical Fitness:** You must pass a standard Physical Aptitude Examination to qualify for admission to an Academy. In addition, the Academies encourage candidates to participate in high school or club sports in their community.

**If you have any questions regarding the eligibility requirements,  
or if there are extenuating circumstances which merit special attention,  
please contact the Guam District Office at (671) 477-4272**

# Application Schedule

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- August to November    You should initiate contact with the Guam District Office and complete as much of the application as possible. You should arrange a meeting with District Office staff to answer any questions you have regarding the nomination process.
- You should also open an online application with each Service Academy you will seek a nomination to attend. NOTE: The online application is separate from this application for Congressional nomination.
- October to December    You will be scheduled an interview at Congresswoman Bordallo's Guam District Office in Hagåtña. Off-island applicants will be scheduled an interview via phone. Interviews are scheduled on a rolling basis dependent on when you submit your application.
- December 1**                **December 1 is the deadline to submit a completed Application for Congressional Nomination** to Congresswoman Bordallo's Guam District Office at 120 Father Duenas Avenue, Suite 107, Hagåtña, Guam 96910. Off-island applicants may submit applications electronically or via regular mail to the Guam District Office or the Washington, D.C. office.
- January to February    Congresswoman Bordallo will evaluate applications and inform candidates who are successful at obtaining a Congressional nomination.
- February to June        Service Academy Admissions Boards make selections for nominees who are offered appointments for admission.

**If you have any questions regarding the application schedule, or if there are extenuating circumstances which merit special attention, please contact the Guam District Office at (671) 477-4272.**

# Application Requirements

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1. Letter Requesting a Congressional Nomination – Write a letter to Congresswoman Bordallo expressing your interest to attend a U.S. Service Academy and requesting a Congressional nomination from her office.
2. Application Form – Complete this Application for Congressional Nomination and attach a recent photograph in the space provided. This Application for Congressional Nomination is separate from applications candidates must submit online with each Academy directly.
3. Online Application – Open an online application with each Service Academy to which you are seeking a nomination. Submit all required documents as soon as possible. Online applications are separate from this Application for Congressional Nomination.
4. Essay – An essay of no less than 500 words must be submitted with this application. Please contact the Guam District Office at 477-4272 to obtain this year’s essay topic and specific instructions.
5. Standardized Test Scores – You should plan to take the SAT or ACT prior to December. However if you have not taken a standardized test prior to December, you will not be disqualified from consideration. You will be asked to self-report your highest SAT or ACT score on this application, if able. NOTE: If you are currently enrolled in an institution of higher education, you are exempt from this requirement.
6. Transcripts – You should include a copy of your official transcript obtained from your school.
7. Letters of Recommendation – Three letters of recommendation should be submitted with this application. One letter must be from your school principal, guidance counselor, or a teacher. One letter must be from a community leader who has worked directly with you (example: parish priest, Boy Scout troop leader, club advisor, sports coach, or employer). One letter may be from any person of your choosing.
8. Photo – You should include a recent photo with their completed application form. Photos may be secured by any means to this application form.

**APPLICATION DEADLINE:** You must submit a completed application packet, including transcripts and letters of recommendation, to Congresswoman Bordallo’s Guam District Office **no later than December 1.**

Congresswoman Madeleine Z. Bordallo  
120 Father Duenas Avenue, Suite 107  
Hagåtña, Guam 96910

A complete application packet consists of your letter requesting a nomination, this application, essay, SAT/ACT scores, official transcript, letters of recommendation, a recent photo, a signed Certification of Guam Residency form, and the signed Privacy Act Release form. If you have difficulties obtaining the required items or have trouble completing this application, please contact the Guam District Office at (671) 477-4272.

9. Interview – You will be contacted and scheduled an interview at Congresswoman Bordallo’s Guam District Office. Off-island applicants will be interviewed via phone.



# APPLICATION FORM

CONGRESSIONAL NOMINATION TO A U.S. SERVICE ACADEMY  
OFFICE OF CONGRESSWOMAN MADELEINE Z. BORDALLO

INSTRUCTIONS: The following information must be completed by the **candidate** seeking consideration for a Congressional Nomination to a U.S. Service Academy. **This application is separate from the online application required by each Service Academy.** By completing this application, you acknowledge that obtaining a Congressional nomination does not guarantee appointment to the Academy of your choice. Final decision of appointment will be made by each respective Academy.

Name: \_\_\_\_\_  
*Last* *First* *Middle*

Home Address: \_\_\_\_\_

Mailing Address (if different from above): \_\_\_\_\_

Home Phone #: \_\_\_\_\_ Mobile Phone #: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_

E-mail: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Name of Parent/Guardian: \_\_\_\_\_

Parent's Work Phone #: \_\_\_\_\_ Parent's Mobile Phone #: \_\_\_\_\_

Are you a U.S. Citizen?  Yes  No If not, please discuss this with the District Office.

Height: \_\_\_\_\_ Weight: \_\_\_\_\_ lbs.

Rank the Academies in the order of preference you wish to attend (1 is your highest preference). **Only rank those Academies you wish to attend.**

\_\_\_ U.S. Air Force Academy

\_\_\_ U.S. Military Academy

\_\_\_ U.S. Naval Academy

\_\_\_ U.S. Merchant Marine Academy

For the Academies you ranked above, indicate with an 'X' those you have opened an online application:

\_\_\_ U.S. Air Force Academy

\_\_\_ U.S. Military Academy

\_\_\_ U.S. Naval Academy

\_\_\_ U.S. Merchant Marine Academy

Name of High School: \_\_\_\_\_

Date of Graduation: \_\_\_\_\_ Counselor: \_\_\_\_\_

Grade Point Average: \_\_\_\_\_ Class Rank: \_\_\_\_\_ Class Size: \_\_\_\_\_

Are you participating in a JROTC program? \_\_\_ Yes \_\_\_ No

Standardized Test Scores:

SAT: Critical Reading: \_\_\_\_\_ Math: \_\_\_\_\_ Writing: \_\_\_\_\_

Composite: \_\_\_\_\_ Test Date: \_\_\_\_\_

ACT: Reading: \_\_\_\_\_ Math: \_\_\_\_\_ English: \_\_\_\_\_ Science: \_\_\_\_\_

Composite: \_\_\_\_\_ Test Date: \_\_\_\_\_

NOTE: The Service Academies will accept your highest standardized test scores. If you plan to retake the test, please inform the Guam District Office.

\_\_\_\_\_

List high school sports you have participated in (you may use additional sheets if necessary):

Sport	Year(s)	Position
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

List extra-curricular activities you have participated in (you may use additional sheets if necessary):

Activity	Year(s)	Position
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

List jobs you have held (you may use additional sheets if necessary):

Employer	Position	Dates Employed
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Are you currently serving or have you ever served in the Armed Forces? \_\_\_ Yes \_\_\_ No

If yes, list the branch and dates of service.

Branch: \_\_\_\_\_ Dates of Service: \_\_\_\_\_

Military career field/rating/specialty/job: \_\_\_\_\_

**ESSAY:** You are required to write an essay of no less than 500 words and submit it with this application. **Please contact the Guam District Office at (671) 477-4272 to obtain this year's topic and specific instructions.**

Candidate Certification:

I certify that the information contained in this application packet is true and correct to the best of my knowledge. I understand that by submitting this application, I am requesting to be nominated by Congresswoman Madeleine Z. Bordallo for appointment to a U.S. Service Academy. I further understand that I am required to open a separate online application with the Academy or Academies that I wish to attend.

\_\_\_\_\_  
Signature of Candidate

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Candidate (Print)

Attach a recent photo of any size to this page.

## Privacy Act Release Form

I authorize the Office of Congresswoman Madeleine Z. Bordallo to make inquiries on my behalf and to obtain information pertinent to my application for a Congressional nomination to a U.S. Service Academy. This authorization will expire upon my appointment to a U.S. Service Academy or one year from the date of this Release Form, whichever is later.

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Signature of Candidate

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Date

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Name of Candidate (Print)

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If the candidate is under 18 years of age, the candidate's custodial parent or legal guardian must complete the following:

I authorize the Office of Congresswoman Madeleine Z. Bordallo to make inquiries on my son/daughter's behalf and to obtain information pertinent to his/her application for a Congressional nomination to a U.S. Service Academy. This authorization will expire upon my son/daughter's appointment to a U.S. Service Academy or one year from the date of this Release Form, whichever is later.

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Signature of Parent or Guardian

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Date

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Name of Parent of Guardian (Print)

# Certification of Guam Residency

In order to obtain a Congressional nomination to a U.S. Service Academy from Congresswoman Madeleine Z. Bordallo, you must be a legal resident of Guam.

NOTE: If your parents are temporarily stationed at one of the military bases on Guam, but maintain legal residence in another state, you are not eligible for a nomination from Congresswoman Bordallo. You may seek a nomination from the Member of Congress representing your home district or from another authorized source.

**For questions regarding your residency status, please contact the Guam District Office at (671) 477-4272.**

The **candidate** must sign the following:

I certify that I am a legal resident of Guam.

\_\_\_\_\_  
Signature of Candidate

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Candidate (Print)

Your parent of guardian must sign the following:

I certify that I am a legal resident of Guam.

\_\_\_\_\_  
Signature of Parent or Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Parent of Guardian (Print)

# Checklist

Keep this page for your records

1. \_\_\_\_ Letter to Congresswoman Bordallo Requesting a Nomination
2. \_\_\_\_ Completed Application Form
3. \_\_\_\_ Essay
4. \_\_\_\_ Signed Privacy Act Release Form
5. \_\_\_\_ Signed Certification of Guam Residency
6. \_\_\_\_ Open online application with Service Academy
7. \_\_\_\_ Recent Photo
8. \_\_\_\_ Standardized Test Scores\*
9. \_\_\_\_ Official Transcripts
10. \_\_\_\_ Three Letters of recommendation

All above must be submitted by **December 1** to Congresswoman Bordallo's Guam District Office

\*Standardized test scores are not required if you are currently enrolled in an institution of higher education

**If you have any questions regarding the nomination process or have any trouble completing this application, please contact the Guam District Office at (671) 477-4272. Our office will help you with any difficulties you may encounter.**



**U.S. Military Academy**  
Director of Admissions  
Building 606 Thayer Road  
West Point, NY, 10966  
(845) 938-4011  
[www.usma.edu](http://www.usma.edu)



**U.S. Naval Academy**  
Admissions Office  
117 Decatur Road  
Annapolis, MD 21402  
(410) 293-4361  
[www.usna.edu](http://www.usna.edu)



**U.S. Air Force Academy**  
HQ USAFA/RRS  
2304 Cadet Drive, Suite 200  
Colorado Springs, CO 80840  
(719) 333-3070  
[www.usafa.af.mil](http://www.usafa.af.mil)



**U.S. Merchant Marine Academy**  
Admissions Office  
300 Steamboat Road  
Kings Point, NY 11024  
(800) 732- 6267  
[www.usmma.edu](http://www.usmma.edu)



**U.S. Coast Guard Academy**  
*The U.S. Coast Guard Academy  
does not require a  
Congressional Nomination*  
(800) 883-8724  
[www.cga.edu](http://www.cga.edu)